

Monitoring and Evaluation

Interim Progress Report 2014

15th December 2014

Work-streams

The iTY programme deliveries eight different work-streams which together aim to encourage behaviour change in York towards more sustainable and active modes of travel. The following pages outline the progress against the indicators set out in the Monitoring & Evaluation Framework for each work-stream:

- Business engagement
- Personal travel planning
- Marketing and communications
- Public transport initiatives
- Schools engagement
- Health and active leisure
- Infrastructure improvements
- Alternative fuel vehicles

Business engagement

A key component of the i-Travel York programme is the promotion of sustainable travel to people at their workplaces. The Workplace PTP project is being delivered by JMP Consultants.

Data type and indicator	Evidence
Input data Amount of staff time spent engaging with businesses	1 x FTE post Workplace PTP: A total of 338 Travel Adviser hours were spent engaging York employees at businesses in 2014.
iTY expenditure	£260k – includes FTE post and capital match funding £10,000 – Workplace PTP
Output data Number of businesses engaged	Business Travel Plan Network: CYC has 82 businesses on network database. CYC has hosted a number of breakfast briefings on a range of topical subjects (including, the Workplace Cycle Challenge, Workplace PTP surgeries etc). 6 events have been run to date.
Number of businesses implementing a travel plan /	Travel Plan implementation: 20 businesses have an approved travel plan with CYC; this is increasing as new planning applications have a travel plan requirement. These are now being administered via the ionTravel management system.
activities	Workplace Cycle Challenge: This initiative has grown year-on-year. In 2012, 64 organisations participated in the three week challenge. In 2013, 71 organisations participated and in 2014, 82 businesses took part.
	Workplace PTP: In 2014, JMP successfully engaged with 14 businesses in York and ran 29 workplace PTP events at 13 organisations.
	Match funding: Through i-Travel York, CYC has offered match funding to businesses for the provision of cycle parking. Four large businesses in York took this opportunity to improve facilities for their staff (York Science Park, University of York, York Hospital NHS Trust and Aviva) – collectively, 523 new cycle spaces have been provided through this initiative. The photo adjacent shows the new cycle parking facility at the University of York. Additionally, CYC offer the "Park that Bike" scheme to smaller businesses who wish to install cycle parking next to their shops / business – 186 spaces for cycles has been provided through this initiative.
Process data	Management System: CYC has procured a management system to support workplace travel plan development in York. This will provide the mechanism to ensure that all business travel plan activities are consistent, including the engagement procedure,
Staff views on effectiveness of delivery	data collection and reporting.
	CYC has also developed the following video as an engagement tool to promote the business travel planning offer. http://www.itravelyork.info/for-business/travel-planning
	All initiatives have been extremely popular with organisations in York.
Feedback from participating	Business Travel Plan Network: CYC filmed these events and interviewed attendees, resulting in very positive feedback from all

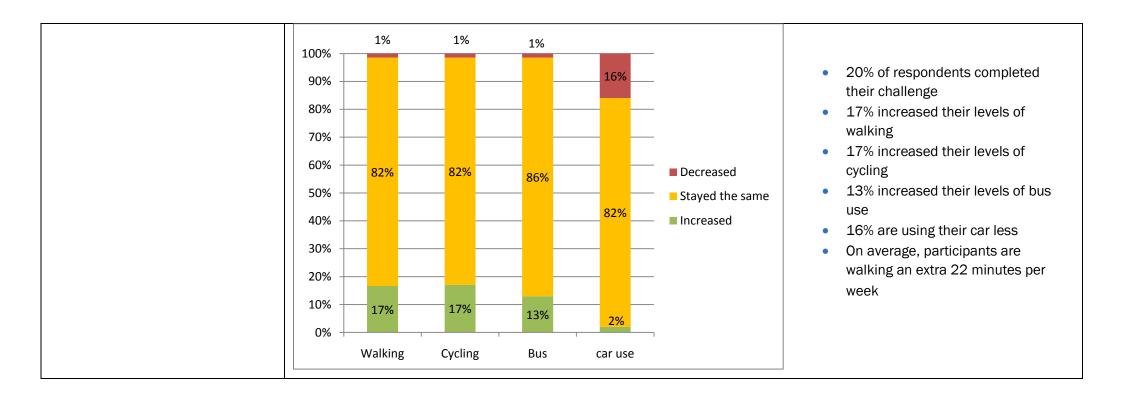
businesses	the businesses represented.					
	Travel Plan implementation	Travel Plan implementation: No feedback received from businesses.				
	Workplace Cycle Challenge: No feedback received from businesses.					
	Workplace PTP: "I just wanted to say a big thank you for supporting our Staff Benefits Fair on September 24th. It was the first time we had run a Fair at Fulford and we were unsure of the response. We have received very positive feedback from our employees". Chris Tye from Shepherds on the Workplace PTP.					
	Match funding: The photo above shows that the new cycle parking facility at the University of York is very well used. At Aviva, the removal of the old style racking, re-assessing the space and installing new semi-vertical racks proved a great success and improved capacity by around approx 30%.					
Outcome data	Travel Plan implementation: Mode shift data as a result of businesses implementing travel plans is not yet available.					
Numbers and proportion of pupils reporting change in behaviour	Workplace Cycle Challenge:					
	2012 2013 2014					
	Participants 1,524 1,708 Not yet available					
	New / lapsed cyclists 286 430 300					
	Miles recorded cc 100,000 126,856 102,000					
	Trips logged cc 16,000 14,830 12,000					
					-	

Personal travel planning

A total of 12,000 households in the Northern Quadrant will be targeted by locally recruited and trained Travel Advisers in 2013 and 2014, to talk to people about their travel choices, offer information and advice, and provide incentives to try more sustainable modes of travel. Residents are also targeted at community events across the city. The project is being delivered by JMP Consultants.

Data type and indicator	Evidence		
Input data iTY expenditure	Spend to date (October 2014): £353,000		
Amount of staff time spent engaging with people through different pathways (e.g. door-knocking, community groups)	Over the 2 engagement periods (summer 2013 and summer 2014), 7,878 Travel Adviser hours were spent on this project. This includes engagement, staff training, leafleting, packing, delivering resources and after-care calls. Of these, 728 Travel adviser hours were spent delivering community events.		
Output data Numbers of households engaged / participating through different pathways (e.g. door-knocking, community events).	A total of 10,819 households were contacted through the PTP project during the Year 2 engagement period (from the start of May to the end of August 2013). This is 64% more than the 6,003 contacted in Year 1. The majority of 2014 engagements were from residential PTP in the New Earswick, Huntington, Earswick, Haxby and Wigginton areas of the Northern Quadrant, with 2,936 households participating as a result. Additionally, 1,912 participated at 21 community events, given a total of 4,848. 'Participation' involves signing up for travel information, taking a personal 'challenge' to try something new, or joining the online club MyTravelYork. Including the 2013 participants (2,228), the total for the project is 7,076.		

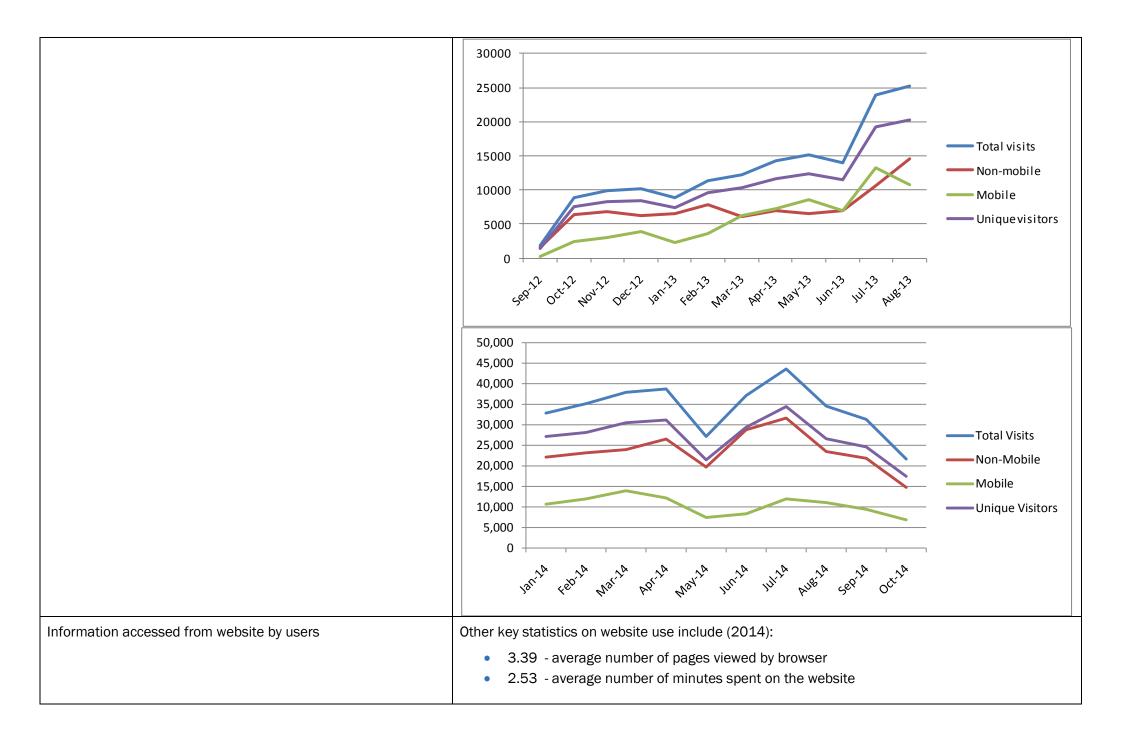
Number of resources / incentives	Resources issued: 11,342 (2013) and 18,524 (2014) = 29,866.					
distributed	Incentives issued (includes pedometers, slap-wraps, bus taster tickets, car air fresheners and kids bracelets): 1,842 (2013) and 4,480 (2014) = 6,322					
	New members of MyTravelYork online club (2014): 1,828. Including the 682 existing members from 2013, the total membership is now 2,510. A series of monthly e-newsletters have been issued to MyTravelYork members during the engagement periods.					
Numbers of challenges given	6,255 personal travel challenges were issued over the 2 year period – 2,021 in 2013 and 4,234 in 2014. Approximately 10% of the challenge postcards were returned; however, through the aftercare calls, the Travel Advisers found that many participants completed their challenge but did not return their card.					
Process data	The Travel Advisers visited another PTP project to share experiences and tips, and felt that the level of engagement they provide York residents was very in-depth and of a high quality.					
Advisers' / front line staff views on effectiveness of delivery	In September 2014, the York Press published an article about the i-Travel York project. One of their journalists received PTP support from a Travel Adviser, and interviewed one of our participants for her experiences and feedback. This generated very positive feedback from both. <u>http://www.yorkpress.co.uk/features/features/11444815.print/</u>					
Feedback from participants / number of complaints received	JMP has excellent feedback from participants, and has received very few complaints on the delivery of the project. 96% agreed that i-Travel York is good for its residents. A few quotes from participants include:					
	"The call at the door was very well received because of the way the Travel Adviser spoke; he was full of life and was very informative, never once told me what I needed / wanted but offered his advice on each thing."					
	"Money well spent, the people who deliver the project clearly know what they're talking about."					
	"Extremely useful – it did what it said on the tin, the guys were very helpful and I appreciated the follow up."					
	"If you make use of the project, it'll benefit your fitness and your community to have fewer cars on the road."					
	A number of profiles have been developed for prize winners from the challenge prize draws: http://www.itravelyork.info/about/your-stories/					
Customer satisfaction with service offered	The 'aftercare survey', undertaken with 348 participants in September and October 2014 found that 97% of participants were 'very' or 'fairly' satisfied' with the service they received; and 99% rated the quality of information received as 'very' or 'fairly good'.					
Outcome data	The '2014 aftercare survey' also determined the following behaviour change as a result of the personalised engagements:					
Numbers and proportion of pupils reporting change in behaviour						



Marketing and communications

Marketing and communications is key to promoting the project and developing brand awareness.

Data type and indicator	Evidence	
Input data iTY expenditure	1 x FTE member of staff, marketing & Comms officer. Total expenditure year to date - £247,660 (includes PTP costs)	
Amount of staff time spent in various tasks	 Staff time not provided but activities include: Advertising and promotion of i-Travel York initiatives and events including the PTP team. Generating 'click through' traffic on third party websites. Planning, compiling, printing, selling advertising space, and distributing the latest edition of the well in-demand York Cycle Route map. Organising, promoting, and staging the fifth highly popular Festival of Cycling with live outside broadcast on local radio station. Tactically advertising and promoting cross-modal and seasonal sustainable transport initiatives and activities using online and ATL media including sponsorship opportunities on local commercial radio station Minster FM. Creating and distributing printed and promotional matter of various types to continue the promotion of the i-Travel York sustainable transport message. 	
Output data Number of hits on the website	Statistics on website 'hits' outlined in the first graph below demonstrate that after 12 months sin the launch, the website was still reaching a steadily increasing audience in 2013. The second graph shows data for 2014, highlighting a consistently high level of engagement with the site compared with the previous 12 months.	



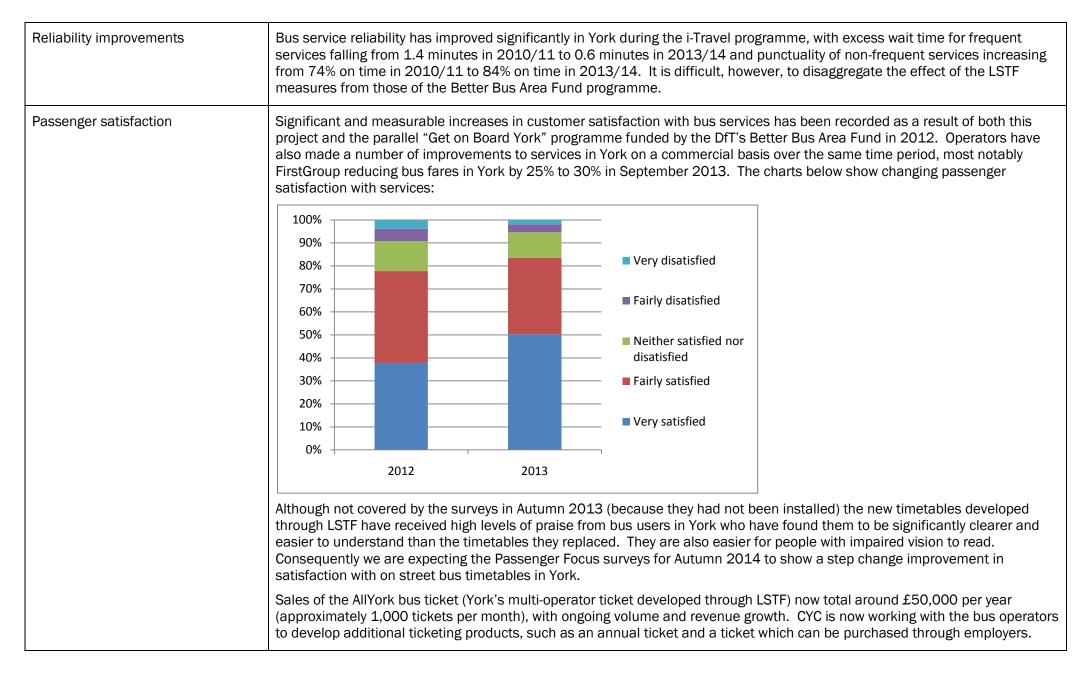
	The pages dedicated to Park & Ride were the most 'hit' on the website.				
Number of Twitter followers and Facebook likes	201220132014Twitter followers1093751,562Facebook 'likes'29113192Considerable growth www.facebook.com/itravelyorkModerate growth www.facebook.com/itravelyork				
Use of on-line journey planner	77.6K sessions on journey planner for period January 1st- October 21st, 2014.				
Cycling specific marketing campaigns	 Bike Belles: In 2014, CYC commissioned Sustrans to deliver a bespoke cycling project to engage women in cycling. Between 14th February and 26th June, a total of 27 events were held, engaging a large number of women. 400 women were actively engaged in the Bike Belles project 2,000 women were indirectly engaged through social media interactions Festival of Cycling & Sky Ride 2014 Total number of participants on Sky ride = 10,000 Estimated number of visitors to the Festival of Cycling over the week end = 7,000 				
Process data Customer satisfaction with services	PTP 'champion' Beverley Cole thought the i-Travel York website "was a great tool to help people find suitable travel alternatives". (2013)				
Number of complaints received	None recorded by CYC Comms / Marketing staff.				
Staff views on effectiveness of delivery	"Website traffic looks very encouraging and I'm particularly impressed with the high levels of mobile access - around a third of visits to iTY at the moment are being made via mobile devices". Linda Capel, October 2012.				
Outcome data Brand awareness and understanding	JMP led a focus group (through the PTP project) with staff at York Hospital in May 2014 – four out of eight staff (50%) recognised the i-Travel York logo. In PTP aftercare surveys, 21% were aware of i-Travel York before the conversation with the Travel Adviser.				
Feedback from supporting community groups, schools, workplaces	Excellent feedback from workplaces who received PTP surgeries. E.g. Brian Golding, Director of Estates and Facilities from York Hospital said "I was delighted to invite the i-Travel York team to the hospital; during the event many of our staff and visitors reviewed their travel arrangements. The personal attention meant that individuals were able to get advice directly related to their own circumstances." <u>http://www.itravelyork.info/about/prize-draws/september-prize-draw-winner</u> Not provided for community groups or schools.				

Evidence of improved willingness to consider sustainable travel options	The PTP aftercare survey asks participants who changed their travel behaviour whether they intend to sustain it – 90% said they were intending to continue with their change across all modes, with even larger reported intention for those who were cycling or using public transport more following the engagement.
Proportion of businesses, schools, community groups approached that are willing to participate in campaigns	Not provided
Numbers of 'sign-ups' to MyTravelYork	682 from PTP engagements (as of September 2013) 1,828 from PTP engagements (as of September 2014) = 2,510 in total from PTP. Total number of MyTravelYork members (from non-PTP pathways) has not been provided.
Numbers and proportion of people reporting change in behaviour	No evidence available yet
Participants' perceived benefits of new options	No evidence available yet

Public transport initiatives

This work-stream delivers improvements to bus journey reliability and passenger information, as well as smart ticketing and modest service improvements.

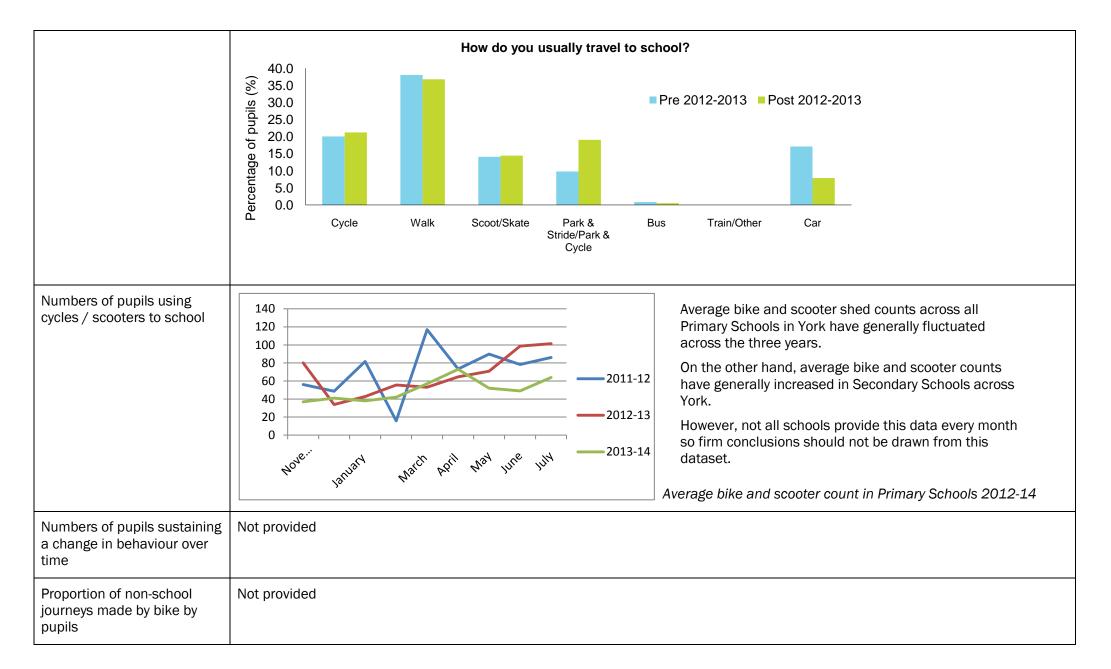
Data type and indicator	Evidence
Input data iTY expenditure	Approximately £100,000 for public transport schemes, specifically £50k bus stop upgrades, £20k for real time screens, £30k for developing new timetables and £20k for developing/ promoting the All York bus ticket.
Staff time	1.5 FTE, plus additional staff time from parallel Better Bus Area Fund programme.
Output data Number of bus stop improvements	Approximately 100 bus stops upgraded in Northern Quadrant. New timetables provided at all bus stops across the city (approx 1,500 bus stops).
Number of RTPI boards installed	Two real time screens provided at York Hospital
Number / proportion of smart tickets	Not provided
Service improvements delivered	Not provided
Process data Delivery according to programme	Work completed by Autumn 2014.
Staff views on effectiveness of delivery	None at this stage
Quality of improvements (compared to industry best practice)	A new system has been implemented for collecting data on customer satisfaction. This has comprised both surveys undertaken by CYC and surveys by Passenger Focus. This has allowed CYC to compare customer satisfaction with attributes of York's bus service with other towns and cities across the UK and define the extent to which York meets best practice.
	The first set of surveys took place in 2013 and has allowed us to benchmark fares and passenger facilities, but did not capture the new timetables as these had not been installed by this point. However, they will be captured in the Autumn 2014 surveys which will report in Spring 2015.
Outcome data Changes in bus patronage	Bus use increased by 2% in York between 2012/13 and 2013/14, compared to a decline in the surrounding counties of 4% for North Yorkshire and 7% for East Riding of Yorkshire over the same period.



Schools engagement

This work-stream involves promoting sustainable travel to pupils and their families through their schools.

Data type and indicator	Evidence
Input	
iTY expenditure	1.5 x FTE staff member (0.5 schools engagement officer; 1 Bike It officer)
Amount of staff time spent	Bike It: 462 hours (2013); not provided for 2014.
engaging with schools and pupils	Big Pedal: Not recorded (part of 1.5 FTE time)
	Walk to School Week: Not recorded (part of 1.5 FTE time)
Output	Bike It: 23 schools (2012-13)
Number of schools engaged	Big Pedal: 18 primary schools and 3 secondary schools took part in 2012. Only 12 primary schools and 1 secondary school took part in 2013. From bike shed counts, it has been determined that 7 primary schools and 1 secondary school took part in the Big Pedal in 2014.
	Walk to School Week: 30 schools took part in October 2014, totalling 9,047 students. 29 schools took part in May 2014, totalling 7,512 students. 13 schools took part in 2012.
	Not provided for other school travel planning activities
Number of schools implementing a travel plan	Number of schools implementing a travel plan - not provided
Process	
Staff views on effectiveness of delivery	Not provided
Feedback from supporting schools	Not provided
Outcome	Big Pedal: 29,966 bike journeys were made in 2012; 1,202 hours were spent cycling in 2013. Comparable data for the two years has
Numbers and proportion of	not been provided. 2014 information not provided.
pupils reporting change in behaviour	Walk to School Week: 13 schools took part in 2012 to record a total of 15,090 miles. Comparable data was not provided for 2013.
Denaviour	Bike It: See the following graph for the impact of the 2012-13 programme (for work in Osbaldwick and Wigginton Primary Schools). The 2013-14 results have not yet been published / provided.



Health and active leisure

A key component of i-Travel York is the delivery of health and leisure projects, tasked to promote active travel options in lieu of sedentary pastimes.

Data type and indicator	Evidence						
Input data							
iTY expenditure	0.5 FTE staff member						
Amount of staff time spent engaging with people	In 2014, the York Health Walks scheme has been actively supported by a core group of 20 Volunteer Walk Leaders who are supported by a further 5 Volunteer Walk Leaders who offer ad-hoc support as back markers for walks with participant number in excess of 20. Between them theses 25 Walk Leaders contribute 25 hours per week to the delivery of this initiative.						
	32 Sky Ride Local sessions or 64hours (32 x 2	2hours) have bee	en delivere	d by Britis	h Cycling trair	ed Ride Lead	ers.
	38 inclusive cycling sessions or 76 hours (38 comprising 13 coaches and 3 volunteers to a			etween A	pril - Sept 201	4 by a total of	16 staff
	5 bike maintenance classes were run by 2 sta	ff providing 20 h	nours of tui	tion in tot	al.		
	8 adult cycle training sessions were using 5 different venues across the city. These were staffed by 8 National Standards Instructors who provided a total of 64.25 hours of support to the sessions.					Standards	
Output data			Walking			Cycling	
Number of participants in events /	Until end Sept	2012	2013	2014	2012	2013	2014
organised activities such as led-walks	Number of events held	192	260	316	18	16	24
and bike rides	Number of participants (in total)	2123	2791	?	72	66	156
	Number of 'new' participants	125	172	258	38	43	35
	Number of events held	192	260	316	18	16	24
	Cycle Loans: 20 people borrowed bikes to co	. ,	0	15 narticij	ants received	this initial 1 k	our
	Adult cycle training: 8 group sessions delivered at 5 different venues, 45 participants received this initial 1 hour session. Participants in group sessions booked a further 36 x 1.5 hour (total 54 hours tuition) individual cycle training sessions. Total hours tuition provided across all provision = 99.						
	Bike maintenance classes: 112 adults partic	ipated at 3 abilit	ty levels.				
	Other events: York Sky Ride with 10,000 (2014) participants, 50+ games with associated walks and rides, Eng-Age 50+ event raising awareness of cycling and walking opportunities and HEAL health walks provided by CYC . Bike Belles: Aimed to encourage female cycling through social rides, maintenance classes and other methods. Between 14th February and 26th June, a total of 27 events were held, engaging 1546 women.						
Number of on-going participants	In 2014, a total of 156 adults participated in I	ed cycle rides, ir	ncluding 12	21 existing	g participants.		
	In 2014, the York Health Walks scheme had 132 regular adult walkers (regular walker = someone who walks at least						

	once per month o	r 12 x per annun	n).				
Process data Staff views on effectiveness of delivery	Staff found use of pool bikes to support adult training useful but some clients require smaller bike frames than those currently available in the pool bike scheme. The use of an adapted trike for those with balance issues was also helpful but it needed to be transported from the Sports Village. The booking of follow on cycling training sessions with payment at the initial session was very effective. It supported continuity of service and was well received by customers who did not want to lose the momentum and enthusiasm they developed in their initial sessions.						
Feedback from supporting community groups / individuals	Nordic walking (November 2012): "I just wanted to say how great all this is. New friends, good conversation and a great work out into the bargain. I will certainly be spreading the word for Nordic Walking. Thank you again."						
				ful for getting my confidence back by having a go riding a bike again, tor was great and answered lots of questions. I think the scheme is a			
				before, so I didn't expect to get riding after my first session. I was er only half an hour! It spurred me on and I booked onto the next			
	Adult Cycle Training (July 2014): "I'm just writing to say thank you for the course on Saturday. I found it useful and no all intimidating (cycling is very competitive these days - I just want the confidence to get back on my bike)."						
			st 2014): "I just wanted to let you know how much I appreciate your efforts I have learned an rprised myself with what I have achieved."				
	Adult Cycle Training (December 2014): "I would just like to thank you all for the cycling training. It has made such difference to my confidence on the roads and with my bike in general. Thank you for the supportive training session the details that I needed to understand re road safety and positioning etc. I would recommend this to anyone and fortunate to have been able to take this training up. Many thanks"						
Outcome data Numbers and proportion of participants reporting change in behaviour	-		-	ets York Walking Challenge (3 week period, Sept-Oct 2012), namely t (this accounts for journeys that would otherwise have been made by			
		Workplace	Residential	Schools (primary)			
	Participants	63	24	21 schools with 2.889 pupils			
	Miles walked	1,533	343	13,260			
	Mode shift	13%	15%	Not available			
	Also, 60% of workplace and residential participants said that they walked <u>more than usual</u> during the challenge; 37. workplace and residential participants said that they <u>intend to walk more after the challenge</u> .						
	Data to show behaviour change for other projects (walks, rides, training) is not yet available.						
	None provide for 2013 or 2014.						
		2010 01 2014.					

Socio-demographic characteristics of participants and behaviour changers	Walking participants: 18% male; 82% female Age profile of walking participants April -July 2012	Cycling participants: 36% male; 64% female Age profile of cycling participants April -July 2012		
	1/200 premie er Heining participante riphi Sary 2022 0% 1% </td <td>1/200 0% 0% 16-24 16% 20% 16-24 25-34 35-44 35-44 45-54 32% 20% 65-74 32% 12% 85+</td>	1/200 0% 0% 16-24 16% 20% 16-24 25-34 35-44 35-44 45-54 32% 20% 65-74 32% 12% 85+		
	None provided for 2013 activities. Led walk activities (2014): None of the participants were u all participants, 70% were women. No data provided for 20	under 25; 20% were 25-54 and the remaining 80% were 55+. Of 014 cycling activities.		
Scale of change (number of journeys per week, number of minutes extra exercise / active travel etc) and why	Not yet available (to be collected from participants in 2014	4) – not provided		
Numbers of people sustaining a change in behaviour over time	Not yet available (to be collected from participants in 2014	4) – not provided		
Evidence of improved willingness to consider sustainable travel options	Not yet available (to be collected from participants in 2014	4) – not provided		
Participants' perceived benefits of new options	Not yet available (to be collected from participants in 2014	4) – not provided		
Case studies of sample of participants	Case studies have been developed for Nordic walking and	adult cycle training (January 2013) – none provided for 2014.		

Infrastructure improvements

The i-Travel York programme incorporates a wide range of improvements to bus, pedestrian and cyclist infrastructure.

Data type and indicator	Evidence
Input data iTY expenditure	Infrastructure ~ £1,585,000
Output data Number of bus stop improvements	Approximately 100 bus stops upgraded – see public transport improvements section.
Number of cycle schemes implemented	 Infrastructure schemes ~£1,585,000 Haxby-Clifton Moor Cycle Route - £1,360k Jockey Lane Cycle Route - £150k Clifton Moor pedestrian and cycle routes - £75k (£55k LSTF) Cycle parking match funding 2014/15 Schools: 20 more places as Headlands Primary, Clifton Green Primary and Park Grove Primary. Potential for over 100 new spaces at St Oswald's Primary. Business: Aviva have increased from 239 spaces to over 300. A further 72 racks across 18 businesses and 51 racks at another 14 businesses
Number of pedestrian improvement schemes implemented	Clifton Moor pedestrian and cycle routes - £75k (£55k LSTF)
Process data Delivery according to programme	123 bike racks installed. More businesses are expressing an interest in scheme.
Amendments to (and reasons for) originally planned programmes	Route 65 Link no longer feasible due to entire site being designated SSSI.
Customer satisfaction with services	Not yet available
Number of complaints received	Not yet available

Staff views on effectiveness of delivery	Not yet available
Outcome data Counts of use	Not yet available
Users' satisfaction	Not yet available

Alternative fuelled vehicles

This work-stream promotes an uptake of lower-emission vehicles in the city

Data type and indicator	Evidence
Input data	£5k electric vehicle event in 2013
iTY expenditure	£35k low emission taxi incentive scheme
Output data Activities undertaken	Engagement with taxi trade on benefits of low emission taxis and creation of the UK's first 'Low Emission Taxi incentive scheme'. There are currently 26 hybrid/electric taxis on the streets of York.
	Engagement with local bus operators to persuade them of the benefits of low emission buses. There are now 8 full electric buses in operation in York including a full electric Park & Ride site. A second Park & Ride site will also convert to electric shortly.
	Delivery of a 'low emission vehicle' event to showcase over a dozen low emission vehicles to the general public attracting 5000 visitors to York Designer Outlet.
	Delivery of the UK's first 'Pay as You Go' publicly accessible electric vehicle recharging network accessible by mobile app, swipe card or voice recognition software. There are 17 dual headed standard chargers and 5 rapid chargers at city centre car parks and Park&Ride sites.
	Introduction of UK's first 'per kWh' electric vehicle charging tariff on 31 July 2014.
	Delivery of 10 EV charging points at York hotels and 6 at commercial developments.
	Conversion of the world's first full electric double decker City Sight Seeing bus.
	Successful integration of hybrid and electric cars into the CYC pool vehicle fleet partnering with City Car Club resulting in a reduction in CYC 'grey' fleet mileage by 34%
	Engagement with Freight operators resulting in the uptake of hybrid goods delivery vehicles in York.
	Development of CNG/biomethane refuelling centre with Urban Freight Consolidation Centre.
Process data	Not provided
Delivery according to programme	
Outcome data	The following graphs show the increasing usage of electric vehicle charge points in York. This excludes electric bus usage.
Evidence of change in attitudes towards lower- emission vehicles amongst target group	

